

EM IEP Monthly Procurement and Efficiency Bulletin

December 2008



East Midlands
Improvement and
Efficiency Partnership

The EM IEP Support Team would like to wish you all a very Merry Christmas and a prosperous and Happy New Year.



**MERRY
Christmas**

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EM IEP Welcomes...



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Sandra Johal **New... Communications and Information Officer**

This month, we would like to welcome the latest addition to our team – Sandra Johal, who has taken up the role of Communications and Information Officer.

Sandra will be leading on all things communications and information at EM IEP. Sandra joins us with a wealth of experience in local government, particularly in housing.

If you have any ideas/suggestions concerning EM IEP communications or would simply like to have a chat, Sandra can be contacted on:

Sandra Johal
Communications and Information Officer
East Midlands Improvement and Efficiency Partnership
47 Loughborough Road, West Bridgford,
Nottingham. NG2 7LA

Tel: 0115 977 4194

Email: sandra.johal@nottscc.gov.uk



Information



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OGC Buying Solutions Update for November 2008

The OGC's November update/monthly e-newsletter is now available to read.

The newsletter is designed to keep you in touch with the latest developments in procurement products and services, upcoming procurements and forthcoming events.

Included in this newsletter are details of the new mobile solutions framework agreement to be launched in December.

To read the newsletter go to:

<http://online.ogcbuyingsolutions.gov.uk/newsletter/2008/11/01/>





The Energy Performance of Buildings Regulations 2007

The Energy Performance of Buildings (Certificates & Inspections) Regulations 2007 have been recently introduced by the Government to improve the energy efficiency of buildings in the UK.

ESPO has established a new framework agreement in response to this legislation, which encompasses the measures that have been set out by the regulations.

The categories covered by the framework are:

- Provision of Energy Performance Certificates (Commercial & Domestic)
- Provision of Display Energy Certificates
- Energy Assessor Training and Accreditation
- Air Conditioning System Inspections
- Other Energy Related Surveys

For more information go to e.palfree@espo.org



ESPO CONTRACT 3:

National Framework Agreement for Advertising & Recruitment Consultancy Services

Earlier this year, ESPO established a new unique framework agreement for a variety of advertising and recruitment consultancy services.

The Framework is divided into six Lots which cover the following services:

1. **Recruitment Advertising & Placing of Public Notices** (including media buying, production, creative design, branding, web based services and related advice)
2. **Recruitment Process Outsourcing** (acting as the authority's internal function in managing permanent recruitment)
3. **E-Recruitment Systems** (innovative IT solutions to assist, streamline and enhance the recruitment process)
4. **Executive Search and Selection Services** (assistance with attracting and identifying suitably experienced and qualified candidates for senior level or strategic posts)
5. **Provision of Interim Managers** (provision of quality assured, temporary senior managers with a proven track record of successful public sector and/or specialist working)
6. **Additional related products and services** (a wide variety including website consultancy design and build, employer brand development, strategic consulting, talent management and more)

The framework, which started on the 1 April 2008 and runs for four years, permits authorities to purchase (call off) the services at tendered rates, or alternatively competition can be re-opened by conducting 'further competitions' between the suppliers with each Lot.

The framework is available for use by all local authorities and public bodies. To date a wide range of organisations throughout the UK have made use of the framework; unitary, county and district authorities, including authorities from the East Midlands, as well as other public bodies including housing associations and HE establishments.

Full information on the framework and supplier details are available in the electronic User Guide which can be downloaded from www.espodealingdirect.org (when logged into the site, search by contract number for Contract 3).

Should you have any questions after consulting the User Guide please direct them to the ESPO Buyer:
Kate Shaw k.shaw@espo.org

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Other ESPO Contracts of Interest:

Consultancy Framework (Contract 664)

For further information please download the User Guide from www.espodealingdirect.org or contact:

Group Buyer: **Kate Shaw**

Buyer: **Jonathan Lisle**,

Tel: **0116 294 4007**

Tel: **0116 265 7877**

Email: k.shaw@espo.org

Email: j.lisle@espo.org

Surveying, Assessment & Certification of the Energy Performance of Buildings Framework (Contract 343)

For further information please download the User Guide from www.espodealingdirect.org or contact:

Senior Buyer: **Gareth Smith**, Tel: **0116 294 4011**, Email: gr.smith@espo.org

Accelerating the SME Economic Engine: through Transparent, Simple and Strategic Procurement

This Treasury document is a review by an advisory committee, led by Anne Glover, on what the Government could do to make it easier for small and medium-sized enterprises to supply to the public sector. The Government has accepted all the recommendations in the report.

Download the report:

<http://www.eastmidlandsiep.gov.uk/publications.htm#Procurement>

Specimen Conditions for incorporation into a Transport Procurement Contract Department for Transport 2008 guidance

This document provides specimen contract conditions and guidance for local authorities in order to achieve efficiencies in transport procurement through more standardised and simplified contract conditions.

Download the document:

<http://emiepsecure.webcentre.org.uk/procurement/contracts.htm#Transport>

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Three New Frameworks Listed on the OGC Contracts Database which are available to Local Authorities

PASA have awarded a new framework for the supply of building material, the lots cover Air filters, Electrical sundries, Electronic components, Lamps and tubes, Mechanical and pipeline, Paints, Salt, Sanitaryware and plumbing.

See:

www.ogc.gov.uk/contractsdatabase/list_all_contracts_1203.asp

Two new frameworks for Energy Performance Certificates (Commercial & Domestic), Display Energy Certificates and air conditioning reports have been added to the database. They are the Energy Performance of Buildings (Surveying, Assessment and Certification), awarded by ESPO.

See:

www.ogc.gov.uk/contractsdatabase/list_all_contracts_1622.asp

The Energy Assessment Services, awarded by the Department of Communities and Local Government.

See:

www.ogc.gov.uk/contractsdatabase/list_all_contracts_1619.asp

OGC Solutions have just awarded a new framework for the supply and Installation of flooring.

See:

www.ogc.gov.uk/contractsdatabase/list_all_contracts_1056.asp

Their new Mobile telephony framework, which will be available from 1 January 2009.

See:

www.ogc.gov.uk/contractsdatabase/list_all_contracts_1329.asp

Events



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Bureaus, Billing and E-issues Workshop

9.30am – 3.15pm – Wednesday 21st January 2009
Central London

Following the successful “Meet the Provider” event on November the 12th, a number of people requested further support on bill validation and bureau services, so a ‘**Bureaus, Billing and E-issues**’ workshop has been organised for Wed 21 January 2009.

Suitable for energy managers, finance and procurement managers, this is your opportunity to see how professional bureau validate energy bills and utilise the data for cost, energy and carbon management purposes.

The day is intended to describe, shape and define bureau services, educate on the benefits of comprehensive bill validation, support the development of business cases for change and ensure data is fit and ready for use for energy efficiency and carbon reduction.

With valuable insights from the bureaus, sessions will also provide tips and best practice on using your own M&T systems effectively.

Topics of the day will include:

- **Consolidated e-invoicing** - E-issues and benefits
- **The value of data** – carbon and energy management
- **What is a bureau service** – and why might you use one
- **Bureau demonstrations** – from TEAM and Utilyx
- **Scoping expectations for bureau services** – facilitated and interactive session with delegates, TEAM and Utilyx – Your chance to develop with the bureaux, important elements such as, service levels, standard reports, accounts payable interfaces, discuss what works well, what needs improving, your must haves, your wish list, T&Cs, etc

To book a place at the workshop, please email LCE.Energy@Haringey.go.uk by Wednesday, 14th January 2009.

Contact Details and Useful Websites



East Midlands
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Contacts

Chris Allison, Director

tel: **0115 977 3875** email: chris.allison@nottsc.gov.uk

Andrew Foster, Assistant Director

tel: **07921 491 698** email: andrew.foster@nottsc.gov.uk

Heather Parker,

Strategic Programme Planning and Support Manager

tel: **0115 977 3492** email: heather.parker@nottsc.gov.uk

Helen Richmond, Programme Manager

tel: **07921 491 696** email: helen.richmond@nottsc.gov.uk

Merlin Tinker, Programme Manager

tel: **07534 266 228** email: merlin.tinker@nottsc.gov.uk

Melanie Rowe, Principal Officer Performance and Improvement

tel: **0115 977 2873** email: melanie.rowe@nottsc.gov.uk

Lois Dale, Administration, Events and Secretariat Manager

tel: **0115 977 4921** email: lois.dale@nottsc.gov.uk

Sandra Johal, Communications and Information Officer

tel: **0115 977 4194** email: sandra.johal@nottsc.gov.uk

Websites

East Midlands Improvement & Efficiency Partnership
www.eastmidlandsiiep.gov.uk

EM Procurement Hub (Password Protected)

<http://secure.emce.gov.uk/procurement/index.htm>

Sustainable Procurement Information Network (SPIN)

www.s-p-i-n.co.uk

Source East Midlands Contract Portal

www.sourceeastmidlands.co.uk

Procurement Connection Online Toolkit

www.procurementconnection.co.uk

East Midlands Law Share Partnership (EM LawShare)

www.emlawshare.co.uk

Postal Address

East Midlands IEP Support Team
47 Loughborough Road,
West Bridgford,
Nottingham,
NG2 7LA