

# EM IEP Monthly Procurement and Efficiency Bulletin

## September 2008

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**East Midlands**  
Improvement and  
Efficiency Partnership

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# Information

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## EM IEP Support Team Vacancy

### **Communications and Information Officer**

**Salary: £31,606 - £35,852**

- Would you like to provide valuable support to the 46 councils and 5 Fire & Rescue authorities in the East Midlands region?
- Would you like to stretch your abilities to meet your full potential?

Working as the EM IEP Support Team's Communication and Information Officer could enable you to meet these challenges.

Nottinghamshire County Council is the host authority for the East Midlands Improvement and Efficiency Partnership Support Team. The post of EM IEP Communications and Information Officer will be advertised on the Nottinghamshire County Council website from 15th September 2008 with a closing date of 15th October 2008.

<http://www.nottinghamshire.gov.uk/home/jobs.htm>

Please refer to the following web page address for background information on the EM IEP [www.eastmidlandsiep.gov.uk](http://www.eastmidlandsiep.gov.uk)

Please contact Heather Parker (0115 9773492) [heather.parker@nottsc.gov.uk](mailto:heather.parker@nottsc.gov.uk) for further information.



# Information

## East Midlands Improvement and Efficiency Partnership

The EM IEP aims to bring lasting improvements to our area and has a budget of £20 million over the next three years to do exactly that. It will help forge closer relationships between East Midland authorities, there are 46 councils and five fire and rescue authorities involved, to help them challenge and support one another on their 'improvement journeys'. Other local government organisations — such as the Audit Commission, Government Office East Midlands and the Improvement and Development Agency — will also play an important role.

A leaflet has been published by the EM IEP that is intended to give you an idea of the kind of work that will be carried out by the newly formed East Midlands Improvement and Efficiency Partnership (EM IEP). The leaflet has been distributed to all 46 councils and 5 fire & rescue authorities across the EM and is also available to download from the EM IEP website.

[www.eastmidlandsiep.gov.uk/about\\_us.htm](http://www.eastmidlandsiep.gov.uk/about_us.htm)





# Information

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## OGC buying solutions & HP agree groundbreaking deal

OGC buying solutions and Hewlett Packard have agreed a deal that will see public sector buyers obtain up to 50% discount on a range of commonly purchased print devices.

Each of the products meets the European Commission Energy Star requirements and those of the DEFRA 2008 Quick Wins mandatory specification.

The deal which will be available until the end of October 2008 is expected to make significant cashable savings for the public purse.

For more information visit:  
[www.online.ogcbuyingsolutions.gov.uk/bcm/ICT/Hardware/HPDeal/](http://www.online.ogcbuyingsolutions.gov.uk/bcm/ICT/Hardware/HPDeal/)

## OGC Consultancy Value Programme

The Consultancy Value Programme (CVP) sets out requirements on departments to harness value from consultancy spend. It includes all central government departments with significant consultancy spend, working together to agree best practice and approach.

The Programme provides a structured and co-ordinated way of managing departments' use of consultants, and comprises a series of practical toolkits and solutions for procurement professionals to draw on when considering the use of consultants.

More information at: [www.ogc.gov.uk/](http://www.ogc.gov.uk/)



# Information

## ESPO Frameworks A Selection of Food and Drink Contracts

Available for use by Authorities in the East Midlands and public sector bodies throughout the UK

**Bread and Morning Goods, Contract 883** offers a comprehensive range of bread products, available either fresh or frozen. Subject to minimum delivery requirements, both value and indulgent products are available, including loaves, rolls, and all types of morning goods.

**Beers Wines and Spirits, Contract 6** offers a comprehensive range of keg and barrel beer, ales, bottled lagers, pre packaged spirits, wines and soft drinks. Point of sale materials, bar equipment and business enhancing tools to support stock management are offered as part of the contract.

**Soft Drinks, Confectionery and Vending Services Contract 900** offers a comprehensive degree of customer choice with a range of products and services.

*Vending Services*- Whatever your needs in a particular environment - snacks or food, provision to staff, student or customers - this contract should meet your requirements. Both Contact operation, for a hands-off solution, and self fill solutions for establishments with their own catering staff are available. Ethically traded products are included.

*Soft Drinks and Confectionery*- Drinks of all descriptions are available from major brands and regional producers ; canned and bottled carbonates, still drinks in aseptic, screw top and sports cap packaging, fruit juices, juice and water combinations, vegetable juices, bag in box, dilutables, packaged mineral / spring waters and ice based slush style drinks. Many of the suppliers carry a range of products compliant with School Food Trust Guidelines as a significant part of their overall range in addition to sports drinks, mixers, iced teas and tropical blends. Dispensing equipment and branded glassware are available.

All of the above framework contracts are suitable for use by central and individual budget holders, with delivery and invoicing procedures arranged to suit customer requirements

For further details, including information on the User Guide supporting Contract 6, please contact Karen Grewcock, Senior Buyer, ESPO Food Buying Group, Tel: **0116 2657856** Email: [k.grewcock@espo.org](mailto:k.grewcock@espo.org)



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# Information/ Event

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## Contract Managers Network Group Event from 4Ps

Contract Management is a key discipline for local authorities. National bodies including HMT, NAO and more recently in the Audit Commission's study 'For Better or Worse', are starting to look closely at the function. As many authorities and public bodies are perceived as not realising the full benefit of their strategic service delivery partnerships and contracts.

4ps, local government project delivery specialist, is engaged at the national level and in the local government sector in supporting authorities in the development of contract management and has produced specific contract management guidance. 4ps has also been contacted by a number of local authorities to look at the potential to establish a network group for local authorities to share best practice and learning in contract management.

To this end 4ps intend to hold the first Contract Management Network Group in September in London and have provisionally set aside two dates the **9th and the 23rd September**. Please note this is a free event.

If you are interested in attending, please contact:  
[lynsey.whitmarsh@4ps.gov.uk](mailto:lynsey.whitmarsh@4ps.gov.uk)



# Event

## Pan Government Energy Project

**Tuesday 23 September 2008**  
**Pera, Melton Mowbray Leicestershire, LE13 0PB**

### **Background:**

Facing significant increases in your Energy budgets?  
Want to know what you can do to mitigate some of the cost?

In January 2007 HM Treasury announced Transforming Government Procurement, an initiative to review government spending. In response the OGC launched the pan government Energy Project in April 2007, sponsored by the MOD, to review public sector energy usage and procurement with the aim of delivering both cost and carbon savings.

The project has developed a series of recommendations for improving energy procurement and management across the public sector, including Local Government.

### **Objectives:**

This event is specifically designed to inform energy decision makers and those with an interest in energy procurement and costs about the progress of this project and what it can deliver for you.  
or call **0115 977 4921**

To view the agenda please go to  
[www.eastmidlandsiep.gov.uk/events/index.htm](http://www.eastmidlandsiep.gov.uk/events/index.htm)  
Please email [lois.dale@nottscc.gov.uk](mailto:lois.dale@nottscc.gov.uk) or call **0115 977 4921** to register your attendance,



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## Event

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### Proclass Half-Day Training and Education Workshop

**17 September 2008**

**Objectives:**

This half-day training programme on 17 September 2008 is suitable for all local authorities and any public sector organisation that wishes to understand more about ProClass as well as other classification and coding structures.

**Who should attend:**

People involved in developing procurement strategies, preparing business cases for shared services and collaborative working, or analysing expenditure data, finance systems people who are asked to provide data, or implement procurement/accounts payable systems, Procurement managers, managing decentralised procurement networks and Officers responsible for identifying efficiencies and opportunities. Anyone implementing e-Procurement or other procurement related solutions such as contracts registers

Download the agenda from :

<http://www.eastmidlandsiep.gov.uk/events/index.htm>

[#September](#)

To register for this programme, please e-mail Lois Dale at [lois.dale@nottsc.gov.uk](mailto:lois.dale@nottsc.gov.uk) by Monday 1 September 2008 at the latest



# Event

## Computer Aided Sustainable Procurement Workshop

### Venue

**22 September 2008**

The Orangery, Wakefield *or*

**3 October 2008**

The British Empire & Commonwealth Museum, Bristol

### Registration

09:30 for 10.00 start, 15:00 close

One-day computer-aided interactive 'Sustainable Procurement' workshop for those making procurement and financial decisions.

### Objectives

This unique computer-aided interactive 'Sustainable Procurement' workshop is specifically for those involved in making procurement and financial decisions. The workshop will be based around the use of an electronic learning simulation which will graphically show the long term impacts of decisions on the environment. It will help increase delegates' knowledge and understanding of sustainability, with a strong focus on improving sustainable procurement practice.

### Who should attend?

Individuals with a key role to play in making procurement and financial decisions, including procurement practitioners, sustainability officers and elected members. The workshops will be highly interactive to ensure that delegates gain maximum benefit and therefore places are limited. The booking fee for the event is £95.00 per delegate to cover the costs of the venue, facilitators and refreshments throughout the day.

To book your place, please go to

[www.wakefield.gov.uk/sp](http://www.wakefield.gov.uk/sp)





# Event

## SOPO Annual Conference Widening the Horizon

**4 November - St Johns Hotel, Solihull, West Midlands**

This year's SOPO Gala Awards Dinner, Annual Conference and Exhibition '**Widening the Horizon**' will address the key issues raised by the expanding responsibilities facing SOPO members as they go about their daily tasks. In keeping with the spirit of widening our horizons, for the first time SOPO have taken the conference out of London, to Solihull,

### **Keynote speakers include:**

Lorely Burt - Liberal Democrat MP for Solihull  
Dr Andrew Larner - Director, Improvement & Efficiency South East  
Barbara Morton - Director, Action Sustainability  
Joyce Redfearn - Chief Executive, Wigan Council  
Nigel Smith - Chief Executive, Office of Government Commerce  
Simon Sperryn - Chief Executive, CIPS

**To reserve you space and view full agenda**  
[www.localgovexpo.co.uk](http://www.localgovexpo.co.uk)

## EU Legislation Workshops

**9.30 on Monday 6 October and Monday 24 November at Shoosmiths, Nottingham**

In coordination with Shoosmiths the EM IEP are facilitating a series of half day workshops on topical issues surrounding EU legislation.

### **Who should attend?**

The events are open to all those Procurement and Legal professionals who already have an understanding of EU legislation and who want to keep up to date with recent developments.

### **Objectives**

The first workshop will include the topics : competitive dialogue, award criteria, and remedies. The second will focus on Social Clauses - what you can and cannot include.

Numbers for each workshop are limited to 20 places to enable audience participation and for the presenters to respond to individual questions. For further information and to reserve your place please e mail

[Lois.dale@nottsc.gov.uk](mailto:Lois.dale@nottsc.gov.uk)



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# Event

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## Back to Basics - EU Legislation

**PM – Tuesday 21st October 2008,  
Newton Room, Pera, Melton Mowbray,  
Leicestershire LE13 0PB**

### **Background**

In coordination with I&DeA the EM IEP are facilitating a workshop on EU procurement legislation which will be presented by Lee Diggins.

### **Target audience**

The event is open to all those Procurement and Legal professionals who want to develop their knowledge. It will be particularly suited to those who are relatively new to the public sector and those who want to refresh their understanding of the basic principles and understand the recent changes.

### **Why you should attend?**

EU legislation is a critical part of the Procurement professionals key skills and it is important to keep up to date with recent developments to reduce the risk to your authority from a challenge.

### **Please email :**

[lois.dale@nottsc.gov.uk](mailto:lois.dale@nottsc.gov.uk) to register your attendance  
go to [www.eastmidlandsiep.gov.uk/events](http://www.eastmidlandsiep.gov.uk/events)

# Contact Details and Useful Websites



**East Midlands**  
Improvement and  
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## Contacts

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## Websites

East Midlands Improvement & Efficiency Partnership  
[www.eastmidlandsiep.gov.uk](http://www.eastmidlandsiep.gov.uk)

**EM Procurement Hub (Password Protected)**

<http://secure.emce.gov.uk/procurement/index.htm>

**Sustainable Procurement Information Network (SPIN)**

[www.s-p-i-n.co.uk](http://www.s-p-i-n.co.uk)

**Source East Midlands Contract Portal**

[www.sourceeastmidlands.co.uk](http://www.sourceeastmidlands.co.uk)

**Procurement Connection Online Toolkit**

[www.procurementconnection.co.uk](http://www.procurementconnection.co.uk)

**East Midlands Law Share Partnership (EM LawShare)**

[www.emlawshare.co.uk](http://www.emlawshare.co.uk)

## Postal Address

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