

East Midlands Local Authority Apprenticeship Agency

Creating local jobs for young people, in local government



The East Midlands Improvement & Efficiency Partnership (EM IEP), in partnership with the East Midlands Councils, the National Apprenticeship Service (NAS) and Unionlearn, is proud to launch the East Midlands Local Authorities Apprenticeship Agency (EMLAAA).

In the last decade Apprenticeship numbers have already more than trebled.

Apprenticeships bring considerable value to organisations, employers, individuals and the economy. Organisations across the country are now increasingly realising the enormous benefits that Apprenticeships create, not only in terms of a highly skilled workforce but also by boosting productivity and staff retention.

(The photographs in this document are taken from an EM IEP video case study featuring real apprentices working for real local authorities at Leicester City Council, City of Lincoln and Nottingham City Homes. Watch video case study at www.eastmidlandsiep.gov.uk).

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EMLAAA seeks to stimulate at least 300 16 to 18 year old Apprenticeship starts across the region in Local Authorities, Schools & Children's Services, and the five Fire Authorities. The planned starts include 20% from Black Minority Ethnic Groups and 5% from those identified as being part of the PSA 16* category.



EMLAAA will play a role in coordinating quality assured training providers who will be fully funded by the NAS to provide Apprenticeship training for 16 to 18 year olds (the NAS does not pay wage or other costs).

The duration of the Apprenticeship programme depends on the discipline and the level; however, the average duration for a Level 2 is 15 months and for a Level 3 is 25 months. There are almost 190** Apprenticeship frameworks at Levels 2, 3 and 4.



Each of the four partners has agreed to resource the project and is committed to its success. Local Authorities / Schools/ Fire and Rescue Authorities' commitment is required to host Apprentices for suitable employment and training, pay at least the national minimum Apprenticeship wage, and support the training programmes funded by the NAS and delivered by the accredited training provider.

EMLAAA will:

- ✓ Co-ordinate activity through a Steering Group.
- ✓ Promote nationally recognised Apprenticeship frameworks.
- ✓ Develop an Apprenticeship Handbook for Middle Managers.
- ✓ Develop an Apprenticeship Handbook for Unionlearn representatives.
- ✓ Through Unionlearn engage with recognised Unions in the workplace
- ✓ Through Unionlearn provide mentoring support in the workplace.
- ✓ Raise awareness and share best practice both from within the East Midlands and from outside.
- ✓ Seek additional funding opportunities to grow the programme.
- ✓ Promote continued employment after the Apprenticeship has ended.

- ✓ Provide support for Apprentices who do not have the opportunity of continued employment.

EMLAAA will help deliver:

- ✓ A contribution to stretching Apprenticeship start targets set by Government departments (in line with the trajectory from circa 234,000 Apprentices on programme currently to 400,000 by 2020).
- ✓ The aspiration that one in five young people will be an Apprentice by 2020 (currently one in eleven in the East Midlands).
- ✓ The entitlement to education, training or employment with training for 16 to 18 year olds.



*PSA 16 = Care leavers, adult offenders under probation supervision, adults in contact with secondary mental health services, adults with moderate to severe learning difficulties.

** APPRENTICESHIP FRAMEWORKS

Framework Title	NVQ Level
Accounting	2
Accounting	3
Accounting	4
Active Leisure and Learning	2
Active Leisure and Learning	3
Advice and Guidance	2
Advice and Guidance	3
Advising on Financial Products	3
Agriculture	2
Agriculture	3
Animal Care	2
Animal Care	3
Aviation Operations on the Ground	2
Barbering	2
Barbering	3
Beauty Therapy	2
Beauty Therapy	3
Building Products Occupations	2
Building Products Occupations	3
Building Services Engineering Technicians	3
Business and Administration	2
Business and Administration	3
Cabin Crew	2
Carry and Deliver Goods	2
Ceramics Manufacturing	2
Childrens Care, Learning and Development	2
Childrens Care, Learning and Development	3
Cleaning and Support Services	2
Coatings Occupations	2

Coatings Occupations	3
Community Development	2
Community Development	3
Community Justice	3
Construction	2
Construction	3
Contact Centres	2
Contact Centres	3
Contact Centres	4
Creative	2
Creative	3
Cultural Heritage	2
Cultural Heritage	3
Customer Service	2
Customer Service	3
Dental Nursing	3
Design	2
Design	3
Driving Goods Vehicles	2
Driving Goods Vehicles	3
Dry Stone Walling	2
Electrical and Electronics Servicing	2
Electrical and Electronics Servicing	3
Electricity Industry	2
Electricity Industry	3
Electrotechnical	3
Emergency Fire Service Operations	3
Engineering	2
Engineering	3
Engineering Construction	2
Engineering Construction	3
Engineering Technology	4
Environmental Conservation	2
Environmental Conservation	3

Equine	2
Equine	3
Extractive and Mineral Processing Operations	2
Extractive and Mineral Processing Operations	3
Farriery	3
Fence installation industry	2
Floristry	2
Floristry	3
Food Manufacture	2
Food Manufacture	3
Furniture, Furnishings and Interiors Manufacturing Industry	2
Furniture, Furnishings and Interiors Manufacturing Industry	3
Game and Wildlife Management	2
Game and Wildlife Management	3
Gas Industry	2
Gas Industry	3
Glass Industry Occupations	2
Glass Industry Occupations	3
Hairdressing	2
Hairdressing	3
Health and Social Care	2
Health and Social Care	3
Heating, Ventilating, Air Conditioning & Refrigeration	2
Heating, Ventilating, Air Conditioning & Refrigeration	3
Horticulture	2
Horticulture	3
Hospitality and Catering	2
Hospitality and Catering	3
Housing	2
Housing	3
ICT Professionals	4
Industrial Applications	2
Information and Library Services	3
IT and Telecoms Professionals	2

IT and Telecoms Professionals	3
IT User	2
IT User	3
Laboratory Technicians	2
Laboratory Technicians	3
Land-based Service Engineering	2
Land-based Service Engineering	3
Learning and Development	3
Logistics Operations Management	3
Mail Services	2
Marine Industry	2
Marine Industry	3
Marketing and Communications	2
Marketing and Communications	3
Metals Processing	2
Metals Processing	3
Nail Services	2
Nail Services	3
Nuclear Decommissioning	3
Optical	2
Optical	3
Paper and Board Manufacture	2
Paper and Board Manufacture	3
Passenger Carrying Vehicles Driving - Bus and Coach	2
Payroll	2
Payroll	3
Pharmacy Assistants and Technicians	2
Pharmacy Assistants and Technicians	3
Photo Imaging for Staff Photographers	3
Plumbing	2
Plumbing	3
Polymer Processing and Signmaking	2
Polymer Processing Operations	3
Print & Printed Packaging	2

Print & Printed Packaging	3
Process Technology	2
Process Technology	2
Property Services	2
Property Services	3
Providing Financial Services	2
Providing Financial Services	3
Providing Security Services	2
Public Services	2
Purchasing and Supply Management	2
Purchasing and Supply Management	3
Purchasing and Supply Management	4
Rail Transport Engineering	2
Rail Transport Engineering	3
Rail Transport Operations	2
Retail	2
Retail	3
Roadside Assistance and Recovery (Retail Motor Industry)	3
Roadside Assistance and Recovery (Retail Motor Industry)	2
Sales and Telesales	2
Sales and Telesales	3
Sea Fishing	2
Sea Fishing	3
Security Systems	2
Security Systems	3
Set Crafts	3
Signmaking	3
Spa Therapy	3
Specialised Process Operations	2
Sporting Excellence	3
Support Services in Healthcare	2
Supporting Teaching and Learning in Schools	2
Supporting Teaching and Learning in Schools	3
Surveying	3

Team Leading and Management	2
Team Leading and Management	3
Traffic Office	2
Traffic Office	3
Transport Engineering and Maintenance	2
Transport Engineering and Maintenance	3
Travel and Tourism Services	2
Travel and Tourism Services	3
Trees and Timber	2
Vehicle Body and Paint Operations (Retail Motor Industry)	2
Vehicle Body and Paint Operations (Retail Motor Industry)	3
Vehicle Fitting (Retail Motor Industry)	2
Vehicle Fitting (Retail Motor Industry)	3
Vehicle Maintenance and Repair (Retail Motor Industry)	2
Vehicle Maintenance and Repair (Retail Motor Industry)	3
Vehicle Parts Operations (Retail Motor Industry)	2
Vehicle Parts Operations (Retail Motor Industry)	3
Vehicle Sales (Retail Motor Industry)	2
Vehicle Sales (Retail Motor Industry)	3
Veterinary Nursing	2
Veterinary Nursing	3
Warehousing and Storage	2
Water Industry	2
Water Industry	3
Youth Work	2
Youth Work	3