

Agenda item No: 4

EAST MIDLANDS IMPROVEMENT AND EFFICIENCY PARTNERSHIP BOARD MEETING: 10th November 2008

Report of the Director

Scheme of Delegation

1. Purpose of the report
 - 1.1 To present a simple scheme of delegation for the EM IEP Board concerning resource allocation and hence accountability.

2. Background
 - 2.1 The minutes (Action 1) of the Board meeting held on 12 September asked for a scheme of delegation to be developed and presented to the Board.
 - 2.2 The **attached** scheme stresses the Board's central role in resource allocation decisions and where these should be reported. The scheme also allows for urgent decisions, particularly where it is important to support action for councils who are perceived to be in difficulty, to be sanctioned by the Chair of the Board.

3. Recommendation
 - 3.1 That the scheme of delegation be considered and approved.

Chris Allison
Director EM IEP

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East Midlands Improvement and Efficiency Partnership **Scheme of Delegation**

This scheme relates to the decision making in respect of the allocation and accountability of financial resources provided for the region by government or other non government agencies.

1. Consistent with the terms of reference for the East Midlands Improvement and Efficiency Partnership (EM IEP) Board, all decisions regarding resource allocation, performance management and accountability for outcomes, rest with the EM IEP Board.
2. Minutes of the Board's meetings and resolutions will be a matter of public record and published on the EM IEP web site.
3. Progress reports will be provided for the East Midlands Regional Assembly Board, the LGA and CLG as appropriate.
4. Where it is impracticable to wait for a meeting of the EM IEP Board within the routine quarterly cycle of meetings, decisions concerning resource allocation will be delegated to the Chair of the Board in consultation with the Vice Chairs and the Chair of the Officer Steering group. All such decisions with the appropriate rationale will be presented to the next available routine meeting of the Board. Such decisions may be concerned with urgent action to support councils in difficulty or to address urgent actions raised by the Sub Regional Partnerships, central government and the LGA.
5. In the absence of the Chair, the Vice Chairs will be delegated the task of urgent decision making in consultation with representatives of the Officer Group
6. A protocol exists within the region (published in the Regional Improvement and Efficiency Strategy) where the Government Office, IDeA, Audit Commission and the EM IEP support team, share intelligence and develop appropriate support for councils with perceived weaknesses. Any such interventions/support programmes will be shared with the Chair of the Board and the Vice Chairs in the first instance. The regional Political Group Leaders will also be consulted.
7. The Director of the EM IEP support team operates within the approved scheme of delegation for Chief Officers operated by the host authority (Nottinghamshire County Council) in respect of issues concerning financial and human resource management. The Director is also responsible for reporting such matters to the Board and for ensuring all decisions taken by the Board are implemented.