

keep Steering Group members in the loop.

Following Councillor Parsons' letter to John Healey, Minister, recommending the release of the £1.3m retained by CLG, it was confirmed that the grant had been received

4. Declarations of Interest – There were no declarations of interest

5. Delegated Decisions

Three delegated decisions have been taken:

- Approval was given for a £180k allocation from the 2009/10 grant income to allow salary commitments to continue for the three existing Regional Programme managers and a further £57k to allow expenditure on planned capacity building events/workshops programme.
- Approval was given for £9k funding towards the cost of a corporate peer review at Boston Borough Council.
- Approval was given to continue with the CSED process re engineering project for the 9 Adult services authorities, which required £80k of expenditure to be agreed for the period April to June 2009.

The delegated decisions of the Chair and Vice Chairs of the Board were noted.

6. East Midlands Improvement and Efficiency Partnership Financial Summary 2008/11

It was agreed that in September 2009 the EMCE/EMIP legacy programme will be reviewed in order to identify any surplus resources.

C Allison

C Allison reported that the 2010/2011 indicative allocations to the EM IEP will be £7.15m.

The Steering Group noted the revised total grant income of £30.4m now available for the three year EM IEP programme (2008/11). The report was approved subject to consideration and approval of the budget allocations by the 16 June Board

7. East Midlands Improvement and Efficiency Partnership Regional/Sub Regional Programme Monitoring Report

Progress on the delivery of the 5 sub regional programmes was discussed and concern was expressed that efficiency savings are not being identified and realised. Sub Regional Programme Managers have been asked to take this into account.

SRP
Mgrs

Strong interest has been shown by the Minister, John Healey, in the efficiency programmes supported by RIEPs. All efficiency projects should therefore forecast cashable and non cashable savings and that these benefits are delivered and reported

The Group considered and noted the progress made with the delivery of the improvement and efficiency savings activity from the regional and sub regional programmes. The report was approved.

8. East Midlands Improvement and Efficiency Partnership Annual Report and Targets

The EM IEP Annual Report has been approved by Ministers. The Report summarised the 12 revised draft targets for approval at the 16th June Board meeting.

Leicestershire County Council proposed an amendment to target 5 (all authorities scoring at least level 3 in use of resources) requesting that the level 3 scoring should be restricted to VFM use of resources. However, the Steering Group believed that although the Use of Resources has a VFM theme this is not scored separately (this will need to be confirmed).

Chris
Allison

The Steering Group agreed to recommend the current 12 draft targets and suggested a review of all of the 12 targets in 12 months time in the light of new inspection and scoring regimes and other pressures.

It was suggested that a baseline is provided for each of the 12 regional targets in order to judge progress in the future.

Chris
Allison

It was reported by G Bryant that significant interest has been expressed nationally in the East Midlands Annual Report, which has been identified as a high quality product with excellent content.

The 'State of the Nation' report - a national document produced by the LGA as noted. EM IEP agreed to circulate a copy of the document to Steering Group members.

Chris
Allison

The report was approved.

9. Member Champions – Progress report

Recruitment of the EM IEP Member Champions to support the development of the 2009/10 regional investment programme is now complete with Member Champions being appointed for all themes.

The report was noted.

10. Neighborhood Warden Training Schemes

The report provided the outcomes of negotiation with the two training/development providers for Neighborhood and Community warden schemes – i.e. Goodwin Trust and Accord Housing Trust. Views were also obtained from the sub regional partnerships concerning the quality of training provided and level of support for the training programme proposed by the two training providers.

The proposed programme for training and support outlined in the report was endorsed.

11. Mosaic – Customer Insight

The findings from the Local Improvement Advisors report into Customer Insight and Research were reported to the Steering Group. The Capital Pot grant of £200k has been received in order to help further shape this Research and Intelligence project within the Economic Growth work stream.

It was noted that there are significant costs associated with this work area which are incurred mainly in the interrogation and interpretation of the data. Sub regions

are taking different approaches to the delivery of this.

The issue is wider than just Mosaic and is centered on the capacity to research and interpret the information. This is a fairly complex area with some areas of good practice and it is essential that help is provided in order that authorities may work together in order to obtain the best consistent information.

A workshop is planned for 16th July to bring together relevant individuals in order to inform and develop the scope of this Capital Pot project and how the grant will be allocated.

Northamptonshire and Nottinghamshire SRP will continue with the delivery of their Mosaic projects, as currently there is no duplication

A further report on the allocation of the £200,000 capital pot funds will be provided for consideration at the next meeting.

Chris
Allison

12 The Roots Review

A national pot of money is available from CLG to help support the delivery of the Roots Review - £1.6m but it is not known how this will be allocated.

It was noted that the LGA have made a response to CLG on the Roots Review.

Some of the LGA comments are covered by a proposed element – ‘Supporting the Local Economy’ –within the Economic Growth workstream

A small national group is currently working on actions which can be taken forward. A further meeting of this group has been scheduled for June. It was, therefore, agreed to wait for the National Group to report back to the RIEPs, before any further progress can be made.

emda is establishing a public sector wide procurement group to focus on the interface with the private sector. EM IEP has been contacted with a request that Councilor Hill be approached to join this group as emda think that it is important that there is a RIEP representative on this Board.

It was noted that strategic commissioning is not covered in this report. The Group was advised that a project in the ADSC programme is earmarked to cover this.

Chris
Allison

Further consideration will be given to the recommendations within the Roots Review, which will inform the scoping required for a regional procurement programme. A further report will be prepared for consideration by the Board.

13 Capital Pot 2008/0

An allocation of £2.86m has been received in response to a bidding process which was more than had been anticipated. The Steering Group congratulated the EM IEP Team for pulling this together in a very short time frame. It was recognised that due to the short time frame the proposals are only in outline and will need further work to develop the business cases.

C Allison commented on the Development of TelePresence pilot sites project outline which will be discussed further with SRP managers. Three or four sites could be catered for. Significant savings are envisaged.

Chris
Allison

C Allison reported that there is likely to be another capital pot allocation during 2009/10. CLG are working to produce the bidding rules by October 2009. However, the definition of capital is still unclear. It was suggested that all such funds be allocated to the sub regions, and be directly linked to efficiency. SRPs have been requested to produce the bids for consideration in readiness.

SRP
Mangers

The report was approved noting that further work is required in developing the scope of a number of the 2008/09 Capital Pot projects.

14. Culture Improvement East Midlands (CIPEM)

It was noted that in the report CIPEM are looking for further funding beyond 2009/10. As there was no guarantee that further funding for CIPEM would be available CIPEM should, therefore, not be working on this assumption.

Chris
Allison

15. Sub Regional Partnerships – Programmes 2009/10

Derbyshire, Lincolnshire, Leicestershire/Rutland and Nottinghamshire SRPs presented their 2009/10 programmes within the three themes of Capacity, Service Improvement and Efficiency.

Northamptonshire SRP presented a provisional re-focused programme for consideration.

The report was approved, but the Steering Group noted that there is a need to consider the revised 12 regional targets; the effect of the current financial climate and the revenue/capital split requirement which has just been announced for the 2009/10 RIEP funds.

SRP managers need to ensure that all Members are fully briefed prior to the next Board meeting.

16. East Midlands Improvement and Efficiency Partnership Regional Work programme 2009/10

It was noted that a cost/benefit analysis, using Mietool, is required if reporting efficiency savings, however, this tool is only suitable for efficiency projects. Derbyshire SRP have developed a Matrix to aid evaluation of their SRP programme. A copy of the evaluation matrix was tabled at the meeting.

The potential implications arising from the possible mix of capital and revenue in the Communities and Local Government 'core' funding allocation for 2009/10 was discussed. The EM IEP Director was requested to ascertain the current split of capital/revenue projects within the regional and sub regional programmes in order that the impact of this proposed mix could be established.

C Allison

It was recognised that some projects, particularly those involving capital pot funding required further development work.

Each proposal was then considered

Programme	Project	Steering Group Comments
Economic Growth: Cllrs Woods / Wilcox	1. Economic Growth Programme	The Steering Group endorsed this programme but noted that the business case requires further development to establish benefits to be delivered and links with other partners to ensure that there is no duplication of activity across the region.
Community & Neighbourhood Development: Cllrs Williamson/ Banwait	2. Community and Neighbourhood Development Programme	The Steering Group endorsed this programme but noted that the programme was very broad and the business case required further work to establish the projects and benefits within the cohesion, empowerment and equalities elements of the programme. Unison offered their help in the delivery of this programme.
Member Development Cllr Brown	3. Member Development Programme	The Steering Group endorsed this programme but noted that there is a significant amount of member development activity being delivered within the sub regional programmes and that the regional programme should take this into consideration and be tailored to ensure there is no duplication of activity.
Environmental Services Cllr Mayhew	4.. Environmental Quality Programme	The Steering Group endorsed this programme but noted that the business case should specify the benefits of this programme when re-worked.
	5. Waste Management Programme	The Steering Group approved this programme and noted that the funding was for year one of the project. Year two funding would be included in the 2010/11 regional programme.
Efficiency Programme Cllr Webb	Business Transformation Programme	The Steering Group approved this programme but noted that the programme should take into account the work that is currently being delivered within the sub regions so as not to duplicate activity.
	7. EMPA	The Steering Group approved this project and noted the benefits already being delivered across the region.
	8. MHA (inc. BPI project)	The steering Group approved this projected and noted the benefits that were already been delivered across the region and that the project was seen as an exemplar nationally.
	9. Efficiency Challenge	The Steering Group approved this project noting that consideration should be taken of any conflict with the CAA Audit Commission challenges and to use existing benchmarking/VfM benchmarking data so as not to duplicate activity. The Steering Group endorsed the proposed review after phase one.
Children's Services Cllr Begy	10. Shaping the Care Market	The Steering Group approved this project.
	11. Children & Young Peoples Joint Improvement Programme	The Steering Group approved this project.
Adult Social Care Cllr Allen	12. LD Residential to supported living	The Steering Group approved this project but noted that this must be on the basis of rolling the project out across the region. (The Cabinet Office are interested in this project with regard to PSA16 - Increase the proportion of socially excluded adults in settled accommodation and employment, education or training).

Programme	Project	Steering Group Comments
	13. CSED Efficiency project	The Steering Group approved this project
	14. Shaping the care Home market for older people	The Steering Group approved this project and noted that this is joining up with project 23 stimulating the care market.
	15. Workforce Development	The Steering Group approved this project
	16. High Cost placements (phase three)	The Steering Group approved this project and noted the benefits already being delivered from the first 2 phases of the project.
	17. Serious case reviews – Adult Safeguarding	The Steering Group approved this project.
	18. Support for vulnerable prisoners nearing release	The Steering Group approved this project.
	19. Learning Disabilities Social Inclusion & Personalisation	The Steering Group approved this project.
	20. Substance Misuse	The Steering Group approved this project.
	21. Web enabling the care funding calculator (national project)	The Steering Group approved this project and noted the benefits already being achieved by the pilot authorities using the Care Funding Calculator.
	22. Care Funding calculator (roll out)	The Steering Group approved this project which is supporting project 21.
	23. Stimulating the care market for effective commissioning	The Steering Group approved this project and noted the link to project 14 Shaping the Care Home Market for Older People
	24. Transforming social care data	The Steering Group endorsed this project noting that this was a capital pot bid that required further work on the development of the business case.
Fire & Rescue Cllr Roffey	25. Fire & Rescue Software and Improvement Programme	The Steering Group approved this project.
Support Team Activity	26. Communication Activities	The Steering Group approved this project noting that video case studies should be circulated widely and used to support member development activity.
	27. Workshops/ Events	The Steering Group approved this project noting the importance of event feedback to establish the benefits to delegates from shared learning.

17. Setting the Pace – Developing a framework for sector-led help – Consultation paper

The Steering Group were advised of the consultation exercise recently launched by the LGA and I&DeA concerning developing a framework for sector-led support. This is an on-line exercise of 17 questions.

The Steering Group endorsed the report.

18. Video – The truth about shared services

Steering Group viewed the recently produced EM IEP video.

Any Other Business

G Bryant advised the group of the Total Place project aimed at identifying operational efficiency savings. It is based on work to map out all public sector spend in specific areas. 13 pilots have been initially identified with Leicestershire/Leicester City representing the East Midlands. Funding is available from CLG and the Leadership Centre are engaged to support all

pilots.

Date of Next Meeting

**Thursday, 3rd September 2009 @ 10.30 a.m. at Pera, Melton
Mowbray, followed by lunch.**

EAST MIDLANDS LOCAL AUTHORITY CLIMATE CHANGE LANDSCAPE (Jan 2009)

